PUYALLUP WATERSHED INITIATIVE

Active Transportation Community of Interest
Community of Interest Pledge

December 2014
THIS COMMUNITY OF INTEREST PLEDGE (or, the “Pledge”) is made and entered into by individuals committed to the values, principles, activities and desired outcomes of the newly formed Active Transportation Community of Interest (Active Transportation COI or COI). It memorializes the shared understanding between individuals and organizations that are participating in the Active Transportation COI about how they intend to work collaboratively to advance a community effort, known as the Puyallup Watershed Initiative. This Pledge is not intended to function as a legally binding document.

The initial signatories to the Pledge, hereafter referred to as the Original Members, are listed in Appendix A. It is expected that over the life of the project, additional individuals and community organizations will join the COI.

BACKGROUND

The Puyallup Watershed Initiative

In 2012, The Russell Family Foundation (TRFF) launched a new 10-year commitment to work hand-in-hand with people in the Puyallup River watershed to secure a healthy and sustainable future. The Foundation’s overarching goal is to improve and protect water quality and ecological and community resilience, but it is the diverse watershed community that must lead the way in determining how that will be achieved. The Initiative is an invitation to people and organizations to work together to identify social and environmental challenges affecting the watershed, decide how best to tackle them, and then do so. TRFF is interested in supporting collaborations that bring together differing viewpoints and leave aside predetermined ideas about fixes until everyone at the table is operating from a shared understanding of goals. The Initiative will spark new conversations and actionable 10-year strategies.

Above all, TRFF aims to strengthen and expand the capacity of people and organizations to work cooperatively toward a sustainable future for everyone. It is hoped that this initiative will help create a new model for communities to come together and tackle issues that once seemed beyond reach. Rather than focusing on funding individual projects proposed by a single organization, the initiative engages self-defined and self-organized groups of individuals and organizations with common or overlapping interests. These groups must practice inclusivity and demonstrate openness to new ideas and partners. For the purpose of the Initiative, these groups — to be known as “Communities of Interest” (COIs) — are defined as groups of individuals, organizations, and/or partnerships that share specific values, interests, or concerns related to the health of the watershed and its communities.
The Active Transportation Community of Interest

The Active Transportation COI is a broad, inclusive partnership of individuals and organizations working collaboratively to develop and maintain a system of trails, sidewalks, bike lanes and boulevards, local and regional pathways, and public transportation into an integrated network for safe, convenient, human powered travel connecting all of the Puyallup River Watershed’s communities, parks, schools, cultural sites, business districts, residential centers and other important public spaces from Puget Sound salt water to Mt. Rainier and will connect with similar systems at the watershed boundaries. This system will help improve the health of the Puyallup River Watershed; the lives of the people who live, work, visit, and play there; and the economy of the area.

Participants in the Active Transportation COI will combine development and maintenance of the system with education and outreach to create a sense of community stewardship and ownership. These efforts are intended to serve all people who live, work, visit or play in the area of the Puyallup River watershed, regardless of race/ethnicity, age, abilities, income, or other factors.

This Active Transportation System will lead to the benefits expressed in our values by providing opportunities for improved health of the watershed’s people, environment and economy. Use of the system combined with education and outreach will create a sense of community stewardship and ownership. The system will be accessible and equally available to everyone regardless of race/ethnicity, age, abilities, income, or other factors. The system will provide opportunities for safe recreational walking and bicycling as well as for transportation.

CORE PRINCIPLES OF THE COI

An underlying intention of the Puyallup Watershed Initiative is that community organizations can come together to identify a set of shared values and operating principles that they can uphold during a dynamic process of collaboration and innovation that corresponds to a ten-year grant period. All COIs are built upon the shared values of (1) open, transparent communication; (2) inclusivity; (3) equity through consensus building; and (4) adaptive management.

Additionally, the Active Transportation COI participants, in their proposal/strategic plan to TRFF, expressed their shared commitments to improve:

(a) Community vitality;
(b) Economic vitality;
(c) Environmental sustainability;
(d) Physical and mental health;
(e) Quality of life;
(f) Social equity and
(g) An efficient and accessible multi-modal transportation system.

Finally, the Active Transportation COI believes it can be successful by maintaining a strict focus on the long-term desired impacts identified in its work program and budgets, holding itself accountable to measurable and sustainable improvements against desired objectives, and designing work processes that are scoped to the resources available. Specifically, the group wants to avoid overly complex or bureaucratic responses to problem-solving.

**OPERATING AGREEMENT**

**COI Membership**
The COI membership is open to nonprofit organizations, government agencies, businesses and residents. Signatories need not receive funding to be members of the COI. Each COI member will sign the Pledge as a commitment to the vision, values, and goals of the COI. Each member is expected to exert all reasonable effort to:

1. Work collaboratively to ensure successful implementation of the COI Work Plan and Budget (The Year One Work Plan and Budget is attached as Exhibit B. Future year work plans and budgets will be attached as approved.);
2. Regularly attend meetings;
3. Participate on special task forces or sub-committees, as needed and able;
4. Provide feedback to the group for major decisions;
5. Contribute to grant reports and provide supporting documents as required by Greater Tacoma Community Foundation (GTCF) in its role as grants administrator.

In addition, each organization receiving funds through this Initiative agrees to work collaboratively with other COI members in the process described below to hire any TRFF grant-funded contractors or consultants completing work related to the work plan.

**Decision Making Body/Process**

**Voting Members**

1. Each Original Member (or their proxy) shall have one vote as long as they have attended at least 3 of the last 5 meetings. There is no limit to the number of participants per organization.
2. In the event that the Original Member is unable to attend a meeting, the member may designate a temporary substitute (i.e., proxy) in advance who will be authorized to vote at the meeting and will count in attendance requirements.
3. New members shall be allowed a vote after they have signed this Pledge and attended 3 of the last 5 meetings of the COI or of a committee of the COI.
4. The Community Organizer and the COI Coordinator are members of the COI and have a voice at meetings but do not have a vote on COI decisions.
Quorum

1. A quorum is defined as having 9 people in the room who qualify to vote per the stipulations above.
2. If the group fails to achieve a quorum as defined above after 2 successive meetings, at the next meeting, those present may re-define quorum.

Decision Making

Decisions shall be made by a simple majority of those voting members present when a quorum has been established.

COI Operations

The Active Transportation COI will meet once a month for the first 6 months; meeting frequency will then be reevaluated and may be every two months or quarterly.

Work Groups or committees may be established to conduct activities of the Active Transportation COI. These groups may establish their own meeting schedules and shall report back to the COI.

Expense Management

The Original Members and TRFF realize that by adopting the value of “adaptive management” (using what we learn from our work to adjust and refine our practices) plans and budgets may change as the initiative evolves. This section outlines the conditions and procedures for those changes:

(a) The COI will meet all legal requirements for expenditures as outlined in the grant agreements with TRFF and its agent, the Greater Tacoma Community Foundation.
(b) The COI will be guided by the Initiative’s overarching goals and values;
(c) In the event activities can be achieved with less expense than anticipated in the budget, the COI may allocate surplus funds for other approved activities in the grant award.
(d) When activities require additional funds beyond what is anticipated in the individual line items of the budget, the COI may allocate surplus identified per 3.(c). In the event there are no surplus funds available, the COI may consider reallocating dollars among line items of the approved budget. Approved changes must be submitted to Bonneville Environmental Foundation then to the Greater Tacoma Community Foundation to adjust funds and create new grant agreements if necessary.

Intellectual Property and Promotional Materials

Any joint intellectual property and promotional materials or products, such as written reports or briefs, created for the purposes of the COI are considered open source. The COI’s goal is to encourage sharing and collaboration rather than proprietary ownership and competition.
Materials and products will be specifically available to other COIs for the purpose of learning, replication and use towards their own objectives.

Termination
While the parties to this Pledge agree, in good faith, to pursue the purposes of the COI as outlined in this agreement and its attachments, all parties recognize that a signatory may determine its strategic interests are no longer in alignment with the Active Transportation COI. In that event, the signatory may sever its relationship with the Pledge. To do so, the terminating member agrees to:
(a) First meet with the full COI to discuss reasons for termination;
(b) Give notice in writing to the COI two weeks in advance of severing its relationship;
(c) Coordinate with GTCF to determine if and how unspent funds will be returned (if applicable);
(d) Make available to the COI all documents and communications which may be necessary for the COI to meet its goals.

AUTHORIZATION
IN WITNESS WHEREOF, the parties hereto have caused these presents to be duly executed as of the day and year first written above.

On behalf of each COI participant:

Signature __________________________________________________________

Name _____________________________________________________________

Title _____________________________________________________________

Organization ______________________________________________________
### Appendix A

**Original Members**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Organization(s)</th>
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</thead>
<tbody>
<tr>
<td>Adkins</td>
<td>Jori</td>
<td>Sierra Club</td>
</tr>
<tr>
<td>Bay</td>
<td>Ernie</td>
<td>Foothills; ForeverGreen Trails</td>
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<tr>
<td>Berry III</td>
<td>John Ernest</td>
<td>Foothills; TWBC</td>
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<tr>
<td>Bowden</td>
<td>Bryan</td>
<td>ForeverGreen Trails; Foothills</td>
</tr>
<tr>
<td>Eslinger</td>
<td>Darrell</td>
<td>Tacoma Wheelmens Bicycle Club (TWBC)</td>
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<tr>
<td>Fraser</td>
<td>Doug</td>
<td>MetroParks Tacoma</td>
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<tr>
<td>Gatchel</td>
<td>Dixie</td>
<td>Foothills - Friends of the Riverwalk</td>
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<tr>
<td>Grant</td>
<td>Buzz</td>
<td>Foothills Rails to Trails Coalition (Foothills)</td>
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<tr>
<td>Han</td>
<td>Ben</td>
<td>Pierce Transit</td>
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<tr>
<td>Kirkland</td>
<td>Kirk</td>
<td>Tahoma Audubon Society</td>
</tr>
<tr>
<td>Miner</td>
<td>Hannah</td>
<td>City of Tacoma</td>
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<tr>
<td>Moore</td>
<td>Bliss</td>
<td>Sierra Club</td>
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<td>Moore</td>
<td>Jane</td>
<td>ForeverGreen Trails; Coalition for Active Transportation (CAT)</td>
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<td>Myrick</td>
<td>Bob</td>
<td>Mt Tahoma Trails Association; TWBC; ForeverGreen Trails</td>
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<tr>
<td>Partington</td>
<td>Don</td>
<td>Foothills - Friends of Riverwalk</td>
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<td>Phelps</td>
<td>Shawn</td>
<td>Pierce County Public Works and Utilities</td>
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<td>Reid</td>
<td>Kendall</td>
<td>ForeverGreen Trails</td>
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<td>Seabrook</td>
<td>David</td>
<td>Puylup River Watershed Coalition</td>
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<td>Seago</td>
<td>Dave</td>
<td>Foothills; ForeverGreen Trails; TWBC</td>
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<td>Seifert</td>
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<td>Tacoma-Pierce County Health Department</td>
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<td>Skinner</td>
<td>Barbara</td>
<td>ForeverGreen Trails; Sumner Forestry &amp; Parks Commission</td>
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<td>Strong</td>
<td>Emily</td>
<td>Velofemmes; 2nd Cycle</td>
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<td>Struthers</td>
<td>Noah</td>
<td>2nd Cycle</td>
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<td>Warhol</td>
<td>Carolyn</td>
<td>Daffodil Valley Volkssport Association</td>
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<td>Warner</td>
<td>Ben</td>
<td>Alchemy Indoor</td>
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<tr>
<td>Whiting</td>
<td>Kate</td>
<td>Transportation Choices Coalition, (CAT)</td>
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<td>Wiatr</td>
<td>Diane</td>
<td>City of Tacoma, (CAT)</td>
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<tr>
<td>Wisdom</td>
<td>Laura</td>
<td>Downtown On the Go</td>
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Appendix A - continued

Original Member Organizations

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<tr>
<th>Organization Name</th>
<th>Number of Participants</th>
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<td>2nd Cycle</td>
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<td>Alchemy Indoor</td>
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<td>Audubon</td>
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<td>City of Tacoma</td>
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<td>Coalition for Active Transportation</td>
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<td>Daffodil Valley Volkssport</td>
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<td>Downtown On the Go</td>
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<td>Foothills Trail Coalition</td>
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<td>ForeverGreen Trails</td>
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<td>MetroParks Tacoma</td>
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<td>Mt Tahoma Trails Association</td>
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<td>Pierce County Parks</td>
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<td>Pierce County Public Works</td>
<td>1</td>
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<tr>
<td>Pierce Transit</td>
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<tr>
<td>Puyallup Watershed Coalition</td>
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<td>Sierra Club</td>
<td>2</td>
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<td>Sumner Parks Board</td>
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<tr>
<td>Tacoma Wheelmen's Bicycle Club</td>
<td>4</td>
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<tr>
<td>Tacoma-Pierce County Health Department</td>
<td>1</td>
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<tr>
<td>Transportation Choices Coalition</td>
<td>1</td>
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<tr>
<td>Velofemmes</td>
<td>1</td>
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<tr>
<td>Total - 21 organizations</td>
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</table>

44 participants (some individuals counted more than once)

Exhibit B

[Image]
<table>
<thead>
<tr>
<th>Objective</th>
<th>Start Date</th>
<th>End Date</th>
<th>Other Costs Details</th>
<th>Community Organization</th>
<th>Other Costs</th>
<th>Support</th>
<th>Enhanced costs</th>
<th>Total Community Organization</th>
<th>Total OPE Cost</th>
<th>Total 2-Cycle Cost</th>
<th>Total 4-Year Total Cost</th>
<th>TENP Amount</th>
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<tbody>
<tr>
<td>Objective 1.1.2: Form Active Transportation Community Group to support Active Transportation policies and identify officials who support such policies.</td>
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<tr>
<td>Activity 1.1.2.1: Define stops on project: develop a project plan for the Community Group to identify officials who support such policies.</td>
<td>Upon Funding: None</td>
<td>Transportation Committee, Governor's Office, State of WA, Regional Planning</td>
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<tr>
<td>Activity 1.1.2.2: Define stops on project: develop a project plan for the Community Group to identify officials who support such policies.</td>
<td>Upon Funding: October 2014</td>
<td>Political Will Work Group</td>
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<tr>
<td>Activity 1.1.2.3: Define stops on project: develop a project plan for the Community Group to identify officials who support such policies.</td>
<td>Upon Funding: October 2014</td>
<td>Transportation Committee Coalition (TCC)</td>
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<tr>
<td>Activity 1.1.2.4: Define stops on project: develop a project plan for the Community Group to identify officials who support such policies.</td>
<td>Upon Funding: By November 2014</td>
<td>Transportation Committee Coalition (TCC)</td>
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<tr>
<td>Objective 1.1.3: Develop materials to encourage and educate local officials to advocate for and influence Active Transportation policies.</td>
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<tr>
<td>Activity 1.1.3.1: Develop materials to encourage and educate local officials to advocate for and influence Active Transportation policies.</td>
<td>Upon Funding: Community Organizer (CO)</td>
<td>Community Organizer (CO)</td>
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<td>Activity 1.1.3.2: Develop materials to encourage and educate local officials to advocate for and influence Active Transportation policies.</td>
<td>Upon Funding: By October 2015</td>
<td>DOT &amp; ODOT</td>
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<tr>
<td>Activity 1.1.3.3: Develop materials to encourage and educate local officials to advocate for and influence Active Transportation policies.</td>
<td>Upon Funding: By December 2016</td>
<td>DOT &amp; ODOT</td>
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<td>Objective 1.1.4: Build partnerships with state, local agencies, and local organizations to advance Active Transportation goals.</td>
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<tr>
<td>Activity 1.1.4.1: Establish partnerships with state, local agencies, and local organizations to advance Active Transportation goals.</td>
<td>Beginning of Q3 2014</td>
<td>Community Organizer (CO)</td>
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<td>Activity 1.1.4.2: Establish partnerships with state, local agencies, and local organizations to advance Active Transportation goals.</td>
<td>Beginning of Q3 2014</td>
<td>Community Organizer (CO)</td>
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<td>Activity 1.1.4.3: Establish partnerships with state, local agencies, and local organizations to advance Active Transportation goals.</td>
<td>Beginning of Q3 2014</td>
<td>Community Organizer (CO)</td>
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<tr>
<td>Objective 1.1.5: Identify advocates and Policies of Action</td>
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<tr>
<td>Activity 1.1.5.1: Create Rodeo of Support for Active Transportation, by organizing one or more events, to show community support and identify advocates.</td>
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<tr>
<td>Activity 1.1.5.2: Identify “Patriots of Action” such as comprehensive plan updates and transportation projects where a community can get involved in their planning.</td>
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<tr>
<td>Activity 1.1.5.3: Identify significant opportunities to reach advocates (e.g., DOT &amp; ODOT initiatives).</td>
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<td>Objective 1.1.6: Advise strong voice for informed advocates trained to speak on active transportation policies</td>
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</tbody>
</table>
Activity 1.4.9: Coordinate Airline traffic portion advocates to meet with local and county officials and officials. End Product: List of meetings.

**Objective 1.4.7:** Pierce County and other adopt complete streets policies.

Activity 1.4.7.1: Pierce County and local adopt complete streets policies.
Completed by end of Q2 2015
Community Organizer (SD)
TCC
- 500
- 500
- 1,500

Objective 1.5.1: Engage local and state elected officials on Active Transportation issues by leveraging support from community-based organizations, agencies, and governmental organizations identified in Sub-Strategy 4.

Activity 1.5.1.1: Identify existing Active Transportation champions by utilizing existing partner's efforts.
Identified by Q2 2015
Community Organizer (SD)
TCC
- 200
- 200

Activity 1.5.1.2: Develop materials to educate and influence elected officials regarding issues such as health, economic development, and safety, and end product: copy of written materials.
Begin in Q4 2014
Completed by end of Q2 2015
Community Organizer (SD)
TCC
- 500
- 500
- 1,000

Activity 1.5.1.3: Engage all community-elected officials to county/town/county officials for discussion of new work plan and product: invitations.
Begin in Q2 2015
Completed by end of Q2 2015
Community Organizer (SD)
TCC
- 500
- 500

Activity 1.5.2: Create a strategy for a ballot measure that will generate revenue for the development, construction, operation and maintenance of trails, sidewalks, bike lanes and trails, and local and regional parks.

Activity 1.5.2.1: Work with consultant to design a public opinion poll to assess support and opposition.
Begin in Q2 2015
Consultant ( herein referred to as consultant)
TCC
- 1,000
- 1,000

Activity 1.5.2.2: Work with consultant to test the public opinion poll.
End Product: Preliminary poll results.
GQ 2015
- 1,000

Sub-Strategy 4.1: Improve Regional Bike (IBR) Program:

Objective 4.1.1: Increase Bike and Pedestrian Risk.
Activity 4.1.1.1: Work with consultant to inventory high risk opportunities (e.g., abandoned railroad crossings, utility line crossings, active-trail high risk opportunities for BIKE-PATHIC road, etc. end product: inventory and risk assessment).
Q3 2015 and Q1 2016
Consultant, Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 10,500
- 10,500

Activity 4.1.1.2: Organize community workshop with trail stakeholder groups.
Q3 2015 and Q1 2016
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 1,500
- 1,500

Activity 1.5.3: Implement technical feasibility and capacity

Activity 1.5.3.1: Demonstrate need for professional staff for trail planning and development.
Activity 1.5.3.1.1: Run a workshop to discuss and identify potential trail and pedestrian projects.
Q3 2014
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 5,000
- 5,000

Activity 1.5.3.1.2: Organize community workshop with local and regional parks to identify potential trail and pedestrian projects.
Q3 2014
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 500
- 500

Objective 1.5.3.2: Prioritize Trail Implementation Projects

Activity 1.5.3.2.1: Create inventory of existing trail ideas.
Q3 2014
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 500

Activity 1.5.3.2.2: Leverage Active Transportation advocates to plan planning processes of all jurisdictions to ensure continuity between plans and to build and maintain consensus among stakeholders about priorities (e.g., transportation, economic development, etc.).
Q3 2014
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 1,000
- 1,000

Activity 1.5.3.2.3: Prioritize and coordinate trail plans.
End Product: Summary report discussing trail priorities of various jurisdictions in various trail plans.
Q3 2014
Community Organizer
Pierce County Department of Parks, Recreation, and Community Services
- 500
- 500
Activity C.2.2: Organize a community workshop for local stakeholders and interested individuals to make, discuss, and prioritize comprehensive list of all local priorities from all jurisdictions and agencies. Identify priorities to attend workshop and discuss with all jurisdictions and agencies.
End product: Written report describing attendees and priorities.
Activity C.2.3: Issue invitations and coordinates with adjacent jurisdiction trails and regional trail leaders. High priority.
End product: Staff report describing how service levels were established.

Sub-Strategy E.8: Design and implement a Trail Stewardship Program

Objective E.8.1.1: Design a formal, writing down a project proposal.
End product: Draft proposal.

Objective E.8.1.3: Integrate trail operations and trail infrastructure into a seamless Active Transportation system.
End product: Report describing existing and planned trail operations.

Objective E.8.1.1: Inventory existing local and planned trail system operations in the Pennoyer watershed.
End product: Report describing existing and planned trail system operations.

Strategy 3: Shift emphasis to enhance Active Transportation system
Sub-Strategy 3.1: Develop an Active Transportation communications and marketing plan

Objective 3.1.1: An Active Transportation communications plan is completed and implemented.
Activity 3.1.1.1: Create an Active Transportation Communications Work Group and, if appropriate, seek input from other CTRs to establish communication and marketing efforts across the region. Final product: Communications Work Group report. Description of communications and marketing, needs.

Objective 3.1.2: Develop an RFP to collaborate with other CTRs to select a communications and marketing firm. Final product: RFP.
Activity 3.1.2.1: Develop an RFP to collaborate with other CTRs to select a communications and marketing firm. Final product: RFP.

Objective 3.1.3: Develop and manage professional services contract with selected communications consultant. Final product: Professional services contract.
Activity 3.1.3.1: Develop and manage professional services contract with selected communications consultant. Final product: Professional services contract.

Objective 3.1.4: Communications and support materials developed based on the communications plan.

Objective 3.1.5: An assessment project is completed to highlight the potential benefits of developing an interconnected Active Transportation network in Pierce County.
Activity 3.1.5.1: Create a model to represent a service area and direct the planning process. Final product: Model of service area.
Activity 3.1.5.2: Create a typology of work and a timeline for a consultant to conduct an economic and technical analysis of a connected trail network in Pierce County. Final product: Typology of work and timeline.
Activity 3.1.5.3: Develop and manage professional services contract with selected communications consultant. Final product: Professional services contract.
Activity 3.1.5.4: Use findings of report with elected officials, the public, and media. Final product: Report of findings.
Sub-Strategy 3.2: Support and expand existing successful organizations, programs, and events.

Objective 3.2.1: Support (e.g., sponsorship, volunteer, etc.) at least one walking, biking, hiking, or other community Active Transportation event of high visibility and high attendance to increase participation and awareness.
Activity 3.2.1.1: Support Walking Day and use the event as a model for the marketing, promotion and to spread new message for the Pierce County Community Trail's programs. Final product: Report of activities.
Activity 3.2.1.2: Sponsor one or more walking events. Detail on the Trail Walks, Off/On (Trailside) activities and extend the event for marketing and promotion of new trails for the Trail Walks. If event is successful, final product report of activities.
Activity 3.2.1.3: Organize and coordinate a fund-raising event that raises funds for Pierce County's programs. Final product: Final report of activities.

Objective 3.2.2: Increase the capacity, sustainability, and resilience of local active transportation organizations. Initial focus will be to provide organizational development support for partnerships, networking, and other community Active Transportation event of high visibility and high attendance to increase participation and awareness.
Activity 3.2.2.1: Seminar Downtown to Defiance and use the event as a model for the marketing, promotion, and to spread new message for the Pierce County Community Trail's programs. Final product: Report of activities.
Activity 3.2.2.2: Sponsor one or more walking events. Detail on the Walks, Off/On (Trailside) activities and extend the event for marketing and promotion of new trails for the Trail Walks. If event is successful, final product report of activities.
Activity 3.2.2.3: Organize and coordinate a fund-raising event that raises funds for Pierce County's programs. Final product: Final report of activities.

Objectives 3.3.1: Increase the capacity, sustainability, and resilience of local active transportation organizations. Initial focus will be to provide organizational development support for partnerships, networking, and other community Active Transportation event of high visibility and high attendance to increase participation and awareness.
Activity B.1.2.1: Develop summer camp curricula, End Product: 3 Summer Camps, 3rd Cycle 2015. 

Objective B.2.1: By 2015, summer camps are earned as grants for youth and adult programming targeting traditionally marginalized groups.

Activity B.2.1.1: Develop summer camp curricula, End Product: 3 Summer Camps, 3rd Cycle 2015. 

Objective B.2.2: By 2015, adult and youth programs are earned as grants for youth and adult programming targeting traditionally marginalized groups.

Activity B.2.2.1: Develop summer camp curricula, End Product: 3 Summer Camps, 3rd Cycle 2015. 

Strategy 4: Build capacity of Active Transportation Community of Interest (AT COI).

Objective 4.1: Form Administrative Work Group.

Activity 4.1.1: Establish work group and begin meeting, End Product: roster of group members and meeting notes. 

Objective 4.1.2: Meet AT COI Coordinator.

Activity 4.1.2.1: Define roles and tasks for the AT COI Coordinator position, End Product: a draft position description and reporting structure. 

Activity 4.1.2.2: Write a position description, End Product: position description. 

Activity 4.1.2.3: Determine position responsibilities (e.g., office space and equipment, supervision, payroll, benefits, etc.), End Product: a draft position description. 

Activity 4.1.2.4: Advertise the job, End Product: a draft job listing. 

Objective 4.1.3: Provide Community Organizer and COI Coordinator.

Activity 4.1.3.1: Community Organizer, End Product: recruitment and hire of a Community Organizer, End Product: recruitment and hire of a Community Organizer. 

Objective 4.1.4: Support all AT COI Work Groups.

Activity 4.1.4.1: Provide funds as needed for Work Group activities.

Activity 4.1.4.2: Provide Community Organizer and COI Coordinator.

Objective 4.1.5: Provide Community Organizer and COI Coordinator.

Activity 4.1.5.1: Develop summer camp curricula, End Product: 3 Summer Camps, 3rd Cycle 2015. 

Objective 4.1.6: Support all AT COI Work Groups.

Activity 4.1.6.1: Provide funds as needed for Work Group activities.

Activity 4.1.6.2: Provide Community Organizer and COI Coordinator.
AUTHORIZATION
IN WITNESS WHEREOF, the parties hereto have caused these presents to be duly executed as of
the day and year first written above.

On behalf of each COI participant:

Signature  Jane Cu Moore  
Name  Jane A. Moore  
Title  Executive Director  
Organization  Forever Green Trails  

Signature  
Name  NOAH STRUTHERS  
Title  EXECUTIVE DIRECTOR  
Organization  SECOND CYCLE  

Signature  
Name  Kate Whiting  
Title  Outreach & Education Director  
Organization  TRANSPORTATION CHAOS COALITION
Signature: 

Name: Benedict J. Haan
Title: Planner II
Organization: Pierce Transit

Signature: 

Name: Kristina L. Walker
Title: Manager
Organization: Downtown On the Go

Signature: 

Name: Kendall M. Reid
Title: BOARD MEMBER
Organization: FOREVER GREEN TRAILS

Signature: 

Name: Shawn E. Phelps
Title: Senior Transportation Planner
Organization: Pierce County Public Works & Utilities
Signature

Name  Kimberly Freeman

Title  Reserves Stewardship Superintendent

Organization  Arche Coop Banks

Signature

Name  Elliott Moon

Title  Volunteer

Organization

Signature

Name  DIXIE GATCHEL

Title  Active Transportation Coordinator

Organization  Foothills Rail-to-Trail Coalition

Signature

Name  BUZZ GRANT

Title  President

Organization  Foothills Rail to Trails Coalition

B
Signature

Diane Wiatr

Name

Diane Wiatr

Title

Active Transportation Coordinator

Organization

City of Tacoma

Signature

Donald James Partington

Name

Donald James Partington

Title

Volunteer

Organization

Foothills Trail Coalition

Signature

Bryan Bowden

Name

Bryan Bowden

Title

President, Forever Green Trails; Foothills Trail Coalition

Organization


Signature

Bob Myrick

Name

Bob Myrick

Title

Director of Community & Government Affairs

Organization

Tacoma Department of Community Services
Signature

Name Benjamin Warner

Title Director

Organization Hillyer Skateboarding & Education

Signature

Name Ryan Spence

Title SKATE PARK ADVOCATE

Organization

Signature

Name Hannah Miner

Title Active Transportation Assistant

Organization City of Tacoma

Signature

Name Ernest C. Bay

Title President Emeritus

Organization Foothills Rails-to-Trails Coalition

Also For You
Signature: John Ernest Berry

Name: 502 4th St. SW, Payette, ID. 83661-5848

Title: Chief Lobbyist, TVEBC

Organization: Foothills (a life-to-tray)

Signature: 

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