



Puyallup Watershed Initiative

COMMUNITY BOARD MEETING SUMMARY

Date: February 6 from 5 pm to 8 pm

Venue: Centro Latino, 1208 S 10th Street, Tacoma, WA 98405

Attendance:

- **Community Board:** Jacques Colon, Kristy Fry (by phone), Nannette Huber, Kathryn Lewis (by phone), Korbett Mosesly (departed at 7 pm), David Nash-Mendez, Don Partington, Heather Shadko, Debbie Terwilleger, Kent Thomas, and Anaid Yerena
 - **Absent with Notification:** Agustin Moreno
- **Initiative Staff:** Jennifer Chang
- **Guest(s):** Not applicable

MEETING DECISIONS*
<p>Topic: Consent Agenda Decision: APPROVED – the consent agenda as presented.</p>
<p>Topic: Community Board Meeting Periodicity (Frequency) Decision: APPROVED – three-hour Board meetings every six weeks from February to November.</p>
<p>Topic: Term Lengths of New Community Board Members Decision: APPROVED – the allowance of new Community Board members to be elected to a one-, two-, or three-year term.</p>
<p>Topic: 2019 Work Groups Decision: APPROVED – the 2019 Work Groups will include Executive, Finance, Diversity, Equity, & Inclusion (DEI), Communications, Board & Resource Development, and ad hoc as needed.</p>

**For additional details regarding each topic and decision, please review the following meeting summary.*

Activity Summary	Lead	Purpose
<p>WELCOME & DINNER</p> <ul style="list-style-type: none"> • Welcome, fellowship, and community building amongst Board members 	Community Board & Anaid Yerena	Fellowship, Community building, & Information sharing
<p>ANNOUNCEMENTS & INVITATIONS</p> <ul style="list-style-type: none"> • Announcements and invitations shared at the meeting are available in one document for quick and easy review. • February Announcements and Invitations Document 	Anaid Yerena	Information Sharing & Initiative engagement
<p>CONSENT AGENDA</p> <ul style="list-style-type: none"> • Consent agenda included 2019 Community Board Retreat abridged minutes, December 2018 preliminary financial overview, and Community Board working norms. 	Jennifer Chang	Information sharing & Decision
<p>DOCUMENTING DECISIONS FROM RETREAT</p> <ul style="list-style-type: none"> • The Community Board reviewed, discussed, and voted on key Board Governance Document revisions that promote partnerships, collaboration, and deeper engagement. 	Anaid Yerena, Nannette Huber, &	Discussion & Decision

<ul style="list-style-type: none"> • <i>Community Board Meeting Periodicity (Frequency)</i>: Discussed the current monthly meeting frequency as well as the opportunities and possible challenges associated with a proposal to hold meetings every six-weeks. The Board came to consensus and approved the new meeting frequency and duration, which allows for lengthening of meetings as needed with prior notification and consensus from the Board. The new meeting frequency creates more space for Board member engagement and support across the Initiative. • <i>Term Lengths of New Community Board Members</i>: Discussed the opportunities, challenges, and barriers that exist with the current requirement for new Board members to serve three-year terms. The Board discussed and approved through consensus an alternative proposal to allow for Board members to be elected for one-, two-, or three-year terms. • <i>2019 Work Groups</i>: In an effort to optimize Board and Initiative efforts, the Board discussed Work Group configurations and approved through consensus five Work Groups. 	Debbie Terwilleger	
<p>WORK GROUPS – BREAK OUT & SHARE OUT</p> <ul style="list-style-type: none"> • The five approved 2019 Work Groups (Executive, Finance, Diversity, Equity, & Inclusion, Communications, and Board & Resource Development) discussed, refined, documented, and shared out their first quarter priorities as well as identified a Work Group chair. • In 2019, Work Groups will serve as host teams for Community Board meetings increasing the involvement of all Board members throughout the year. 	Work Group Chairs	Accountability & Trust-building action among Work Groups
<p>SCHEDULING 2019 MEETINGS</p> <ul style="list-style-type: none"> • Scheduled 2019 Board meetings for March through November. <ul style="list-style-type: none"> ○ March 20 ○ May 1 ○ June 12 ○ July 24 ○ September 4 ○ October 16 ○ November 18 	Anaid Yerena	Participation
<p>CLOSING</p> <ul style="list-style-type: none"> • Identified “Board Buddies” as well as meeting strengths and improvables to support the Board’s ongoing learning to best serve the Initiative. 	Anaid Yerena	Closure, Appreciation, and Continuous improvement/learning