



Puyallup Watershed Initiative

COMMUNITY BOARD MEETING SUMMARY

Date: March 20, 2019 from 5pm to 8pm

Venue: Centro Latino, 1208 S 10th Street, Tacoma, WA 98405

Attendance:

- **Community Board:** Jacques Colon, Kristy Fry, Nannette Huber, Kathryn Lewis, Agustin Moreno, Don Partington, Heather Shadko, Debbie Terwilliger, Kent Thomas, and Anaid Yerena
 - **Absent with Notification:** Corey Mosesly
- **Initiative Staff:** Lexi Brewer, Jennifer Chang, Liz Kaster, Hannah Miner, and Sarah Spence
- **Guest(s):** John Ernest Berry III, Monty Smith

MEETING DECISIONS*

Topic: Consent Agenda

Decision: APPROVED – the consent agenda as presented.

Topic: New Format for Abridged Meeting Minutes

Decision: APPROVED – the abridged meeting minutes format will use the same structure of the summary document recently developed.

**For additional details regarding each topic and decision, please review the following abridged meeting minutes.*

Activity Summary	Lead	Purpose
WELCOME & DINNER <ul style="list-style-type: none"> • Welcome, fellowship, and community building amongst Board members. 	Community Board & Kristy Fry	Fellowship, Community building, & Information sharing
ANNOUNCEMENTS & INVITATIONS <ul style="list-style-type: none"> • Announcements and invitations shared at the meeting are available in one document for quick and easy review. • March Announcements and Invitations Document 	Anaid Yerena	Information Sharing & Initiative engagement
WORK GROUPS – SHARE OUT <ul style="list-style-type: none"> • The five 2019 Work Groups (Executive, Finance, Diversity, Equity & Inclusion, Communications, and Board & Resource Development) shared updates and key takeaways from meetings held in the first quarter of 2019. • The Work Groups welcomed their first non-Board members in March with new members joining the Diversity, Equity, & Inclusion Work Group and the Board & Resource Development Work Group. • Key updates included information about the development of an Executive Director performance evaluation process, a financial organizational health check-up, and initial invitations to collaborate of 2020 Community Board recruitment. 	Work Group Chairs	Accountability & Trust-building action among Work Groups

<p>GOVERNANCE DOCUMENT REVISIONS</p> <ul style="list-style-type: none"> • The Community Board discussed the ongoing effort to refine and streamline the governance document into a simpler and easier to use format. • The Community Board previously agreed to revisit components of the Community Board consensus-based decision-making model, and an invitation was extended to form a small team of interested Board members to help shape and lead this discussion. 	<p>Debbie Terwilleger</p>	<p>Discussion &</p>
<p>COMMUNITY BOARD EVALUATION – PART 2</p> <ul style="list-style-type: none"> • The Community Board completed a multi-part evaluation to assess Board effectiveness and Board member experience, and from this evaluation the Board is already making shifts and refinements. • The Board and guests had a robust discussion regarding the lack of representation and involvement by all communities present in the Watershed, specifically Black and Indigenous communities. The discussion included points about identifying the Initiative’s value add, exploring non-traditional approaches to relationship building, and pushing to reexamine Initiative structures and systems. 	<p>Nannette Huber & Heather Shadko</p>	<p>Information sharing, Accountability & Continuous improvement/learning</p>
<p>CONSENT AGENDA</p> <ul style="list-style-type: none"> • Consent agenda included February 6th Community Board Meeting abridged minutes and December 2018 Financials. • Discussion, and ultimately an approved decision, occurred about adopting a new abridged meeting minutes format that uses the same structure of the summary document recently developed. 	<p>Jennifer Chang</p>	<p>Information sharing & Decisions</p>
<p>2020 WORK PLANNING</p> <ul style="list-style-type: none"> • Due to portions of the meeting running longer than anticipated, and the importance of the Work Planning discussion, the Board reviewed key items to address and agreed to schedule a separate meeting in April. • The Board did discuss their role during Work Planning – thinking about last year, this year, and future years. Various perspectives were expressed including a desire to be less passive and actively set direction to ensuring continued support of priorities and direction setting that emerges from the COIs. 	<p>Jennifer Chang</p>	<p>Information sharing, Discussion &</p>
<p>CLOSING</p> <ul style="list-style-type: none"> • The Board reviewed next steps for scheduling an additional meeting in April. 	<p>Anaid Yerena</p>	<p>Closure, Appreciation, and Continuous improvement/learning</p>