



Puyallup Watershed Initiative

COMMUNITY BOARD MEETING SUMMARY

Date: April 1, 2019 from 6:30 pm to 8pm

Venue: Zoom Conference Call

Attendance:

- **Community Board:** Nannette Huber, Kathryn Lewis, Don Partington, Debbie Terwilleger, Kent Thomas, and Anaid Yerena
 - **Absent with Notification:** Kristy Fry, Jacques Colon, and Heather Shadko
 - **Absent without Notification:** Agustin Moreno and Corey Mosesly
- **Initiative Staff:** Jennifer Chang
- **Guest(s):** Not applicable

MEETING DECISIONS*
<p>Topic: 2020 Communities of Interest (COI) Award Invitation Amounts</p> <p>Decision: APPROVED – implement an approach with consistent levels that reduces the overall difference from the highest to lowest award invitation amounts.</p> <ul style="list-style-type: none"> • Active Transportation, Agriculture, and Just & Healthy Food System: \$170,000 • Environmental Education, Forest, and Stormwater: \$145,000

**For additional details regarding each topic and decision, please review the following abridged meeting minutes.*

Activity Summary	Lead	Purpose
<p>WELCOME</p> <ul style="list-style-type: none"> • Due to portions of the March 20 Community Board Meeting running longer than anticipated, and the importance of the Work Planning discussion, the Board scheduled the additional April 1 meeting. • Before moving forward in the agenda, the Community Board confirmed quorum was met, and agreed that Board members unable to participate would receive timely follow-up through the established Board Buddy system. 	Jennifer Chang	Information sharing
<p>COMMUNITIES OF INTEREST (COI) AWARD INVITATION AMOUNTS</p> <ul style="list-style-type: none"> • The Russell Family Foundation (TRFF) extended a total award invitation amount in support of 2020 COI Work Planning, and TRFF affirmed the Community Board’s authority to set the per COI award invitation amounts. TRFF provided a separate award invitation for the Initiative’s 2020 operations. • TRFF continued with the trend of reductions in the invitation amounts, which is to encourage the Initiative to work towards independence from TRFF funding. The 2020 COI total award invitation reduced by 10% and the 2020 Initiative operations award invitation reduced by nearly 15% in comparison to the 2019 amounts. Combined reductions for both award invitation amounts total \$215,000. 	Jennifer Chang & Executive Work Group	Information Sharing, Discussion, & Decision

<ul style="list-style-type: none"> • Significant thought and consideration went into preparation of possible COI award invitation approaches that included items like coverage of Initiative personnel responsibilities, the variance between TRFF 2019 and 2020 total award invitations, per COI TRFF award amounts to date, and ways to reduce overall award invitation differences and minimize the variability of the amounts. • In addition, the Community Board revisited key messages shared in the Board’s 2019 Work Planning letter in particular expanding cross-COI collaboration and deepening community engagement. • The Community Board discussed the important distinction between TRFF award invitation amounts and an annual budget. The Initiative and COIs should think about and develop Work Plans supported by budgets that include TRFF funds as well as other resources, especially as the Initiative works to build resource development capacity. • The Community Board discussed options and approaches for COI award invitation amounts. The discussion highlighted the past variability and the imbalance of frequently wide variances between the highest and lowest COI award invitation amounts, the Initiative’s continued transition and work to establish necessary systems, approaches that advance equity, and acknowledgement that funding decisions are a reflection of the Initiative’s principles and values. • The Community Board approved through consensus an approach that implements consistent levels that reduces the overall difference from the highest to lowest award invitation amounts. 		
<p>COMMUNITY BOARD WORK PLANNING COMMUNICATIONS</p> <ul style="list-style-type: none"> • To share hopes, expectations, and appreciation the Community Board decided to craft a Work Planning letter to all COIs for inclusion in the Work Planning guiding document as well as individual COI gratitude letters. • The Community Board requested that all activities presented for review and consideration by the COI through the Work Planning process be provided in the 2020 Work Plan spreadsheet in addition to the regularly provided activities approved through the COI process for the TRFF funding request. • This request supports the Initiative’s ability to get a full picture of the resource needs and wants to advance annual efforts towards achieving shared strategies and goals. Also, this is valuable for resource development work to identify possible broader collaboration opportunities, trends, or areas of shared interest not explored yet. 	Jennifer Chang & Anaid Yerena	Information sharing & Discussion
<p>TIMELINE</p> <ul style="list-style-type: none"> • The Community Board reviewed the proposed Work Planning timeline and agreed to move forward without revisions. 	Jennifer Chang	Information sharing & Discussion