



Puyallup Watershed Initiative

COMMUNITY BOARD ABRIDGED MINUTES

Date: September 4, 2019 from 5pm to 8pm

Venue: Centro Latino

Attendance:

- **Community Board:** Nannette Huber, Heather Shadko, Debbie Terwilleger, Kent Thomas and Anaid Yerena
 - **Absent with Notification:** Jacques Colon, Kristy Fry, Kathryn Lewis, Agustin Moreno, and Don Partington
 - **Absent without Notification:** Korbett Mosesly
- **Initiative Staff:** Jennifer Chang, Tiffany Y’vonne, Jefferson Mok, Sarah Spence, Liz Kaster, Brandi Yanez-Riddle, Lisa Carter, Lexi Brewer, and Carrie Hernandez
- **Guest(s):** Jesse Honiker, Emergency Food Network (Ag COI member)

Activity Summary	Lead	Purpose
WELCOME & DINNER <ul style="list-style-type: none"> • Welcome, fellowship, and community building amongst Board members. • This Community Board meeting was hosted by the Executive Work Group 	Debbie Terwilleger	Fellowship & Community building
ANNOUNCEMENTS & INVITATIONS <ul style="list-style-type: none"> • Liz Kaster announced she is leaving the Initiative to work as a Senior Planner on transportation for the City of Tacoma. • Announcements and invitations shared at the meeting are available in one document for quick and easy review. • September Announcements and Invitations Document 	Anaid Yerena	Information Sharing & Initiative engagement (with COIs & beyond)
2020 WORK PLANNING CONVERSATION <ul style="list-style-type: none"> • The Initiative Staff Team and Board observed that this year’s process has helped build community by focusing on relationships and increasing communication to avoid the more “transactional” process of previous years. • Board members are encouraged to build up structures to support resource development, communications, and financial services. It has been a longstanding hope of the Community Board that the Initiative can leverage TRFF’s funds to seek its own support beyond the original 10-year funding commitment. • Board members would like to see the 2020 Work Planning process as an opportunity for COIs to deepen cross-collaboration and look for cross-Initiative ideas that will strengthen our environmental and social impact across the 	Jennifer Chang	Information sharing, Discussion, & Brainstorming

<p>Watershed, including Initiative-wide efforts to support the development of equity-informed strategic framing.</p>		
<p>CONSENT AGENDA</p> <ul style="list-style-type: none"> The consent agenda included July 24th Community Board Meeting abridged minutes, and July 2019 financial overview & narrative. Due to a couple unanticipated schedule conflicts, the Board did not have quorum to approve the consent agenda. Vote moved to October 16th meeting. 	<p>Jennifer Chang</p>	<p>Information sharing. No Decision at this time</p>
<p>TRFF Grant Requests and Final Review</p> <ul style="list-style-type: none"> The Board did not reach quorum and was unable to conduct discussions or vote to approve the TRFF grant requests. The Board decided to hold a special meeting within the next two weeks at which the Board will focus solely on the business of the TRFF grant requests and hold a vote on their approval. Jennifer and Jefferson will be attending the Sept. 19 TRFF Board Meeting to conduct a 60-minute session about the Initiative’s progress on realizing its vision and building organizational structures that can enhance the organization’s financial health. 		<p>Information sharing & Discussion</p>
<p>2020 COMMUNITY BOARD RECRUITMENT & BOARD OFFICER SELECTION PROCESS</p> <ul style="list-style-type: none"> Application numbers seem healthy and the team will assess if an extension is needed to invite more applicants into the pool The 2020 Board Officer Selection launched with a review of the roles, terms, and expectations. Nominations will occur at the October 16th Community Board meeting. 	<p>Jefferson Mok, Jennifer Chang, Anaid Yerena</p>	<p>Updates & Potential actions</p>
<p>WORK GROUP SHAREOUTS</p> <ul style="list-style-type: none"> Board & Resource Development Work Group hosted a session facilitated by The Ostara Group about Board involvement in fund development processes. A multi-stakeholder session was convened with Debbie Terwilleger (through her role as the Board’s Treasurer/Secretary), Jefferson Mok, Jennifer Chang, members of the TRFF team, and one of the TRFF Board members on August 19th. The session’s themes included values alignment, pathways to success, leveraging available resources, and learning how to grow an EPIC partnership built on equality, trust, and creativity between an agency and a funding institution. The Board requests that everyone review the report from Partners for Collaborative Change (PFCC) about integrating equity into the Initiative’s work and strategic plan. There are areas to examine further and also areas where the Initiative as a whole has already been moving in the right direction. 	<p>Work Group Chairs</p>	<p>Accountability & Trust-building action among Work Groups</p>